

## **VOLUNTEER OPPORTUNITIES**

Each year, Houston Safari Club Foundation conducts activities to accomplish our mission to preserve the sport of hunting through education, conservation and the protection of hunters' rights. These efforts culminate with our annual Hunting Expo & Convention each January. We rely on the support and involvement of our volunteers – they really are the backbone of Houston Safari Club Foundation. There are several opportunities to become more involved in various committees! We need you! Sign up today by contacting Dawn Fuselier at dawn@hscfdn.org or 713.623.8492.

### **THESE ARE SOME OF THE AVAILABLE OPPORTUNITIES:**

**CONVENTION REGISTRATION:** Assist staff at the attendee registration desk to set up and take down registration, process day passes, answer questions and run errands as needed. Setup is Thursday before Convention; break down is Sunday after 2 pm; the registration desk is open Friday 10-6, Saturday 9-5 and Sunday 10-3. Volunteers are needed in 4-hour shifts.

**EXHIBITOR REGISTRATION:** Assisting staff at the exhibitor registration desk to set up and take down registration, answer questions, provide registration packets and run errands as needed. Setup is Thursday before Convention; break down is Sunday after 2 pm; the registration desk is open Friday 10-6, Saturday 9-5 and Sunday 10-3. Volunteers are needed in 4-hr shifts.

**EXHIBITS:** Activities including helping exhibitors move in and out, traffic flow for exhibitors at the loading dock area, assisting exhibitors to move materials to and from their booths and may involve some light lifting. We do not assist in assembling booths. Move in: 8am-6p Thursday and 8am-10am Friday; Move out: 3pm-8pm Sunday. Volunteers are needed in 4-hour shifts.

**EXHIBITOR THANK YOU:** Volunteers will make the rounds of the exhibit hall to thank all exhibitors for their support of Houston Safari Club Foundation; Friday morning from 8am-10am.

**BAG PREPARATION:** Assist with the preparation of attendee and exhibitor packets at the HSCF office prior to Convention; usually early January.

**DONOR RECOGNITION:** Provide donor appreciation cards to all exhibitors donating items for HSCF's fundraising efforts at Convention, providing a personal "Thank you" to donating exhibitors. Friday morning from Friday morning from 8am-10am.

**CONVENTION RAFFLE:** Help solicit and collect items necessary for a successful raffle; assist with raffle item descriptions and photos; coordinate setup and break down of raffle area with decorator; assist raffle models as needed; raffle is open Friday 10-6, Saturday 9-5 and Sunday 10-2. Volunteers are needed in 4-hour shifts.

**PHOTOGRAPHY AWARDS:** Assist in the solicitation and judging of entries for HSCF's annual Photography Awards to be presented at HSCF's annual Convention; judging occurs late December.

**MEMBERSHIP:** Assist in the recruitment and retention of HSCF members including serving as Membership Ambassadors, contacting and welcoming new members; greeting new members and prospects at HSCF events, inviting prospective new members to HSCF events, staffing the HSCF membership booths at HSCF's Convention (entrance & expo hall floor) and other events; Convention membership booth hours Friday 10-6, Saturday 9-5 and Sunday 10-3.

**YOUTH EDUCATION AND HUNTING ACTIVITIES:** Assist with the HSCF Youth Education and Hunting Activities program in cooperation with the HSCF office staff; interact with local school districts to identify students that may benefit from the program for field activities and/or HSCF's annual Youth Wildlife Conservation Expo (YWCE) at Convention; set-up and break down of YWCE at Convention and any events throughout the year; help chaperone field events throughout the year; help prepare articles for HSCF publications when necessary.



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